

Institutional Academic Audit Evaluation Form
P P Savani University
School of Architecture

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|-----------------------------|--|
| | 2022-23 |
| Date of Audit | 25/06/2023 |
| 1.Name of Expert: | Ar. Priyatama Sonuwane |
| Designation of Expert: | Architect and Landscape designer |
| 2.Name of Expert: | Ar. Pooja Patel |
| Designation of Expert: | Architect and Interior Designer |
| Internal Committee Members: | Dr. Haribabu Principal, School of Physiotherapy, PPSU |
| | Dr. Ashwini Biradar Associate Professor, School of Nursing, PPSU. |

| Mission And Goal | | |
|---|------------------------|-----------------------------|
| Items | Verification Yes/No | Suggestions for Improvement |
| Clarity of Mission and Goals | Yes | None |
| Dissemination of Mission and goals to stakeholders | Yes | None |
| Programme Compatibility with mission | Yes | None |
| Social Relevance and National Development | Yes | None |
| Meeting globalization needs and quality dimensions/value orientation/Heritage | Yes. | None |

| | | |
|---|------|-------|
| Whether Administrative Authorities like GC,AC and BOS formed? | Yes. | None. |
|---|------|-------|

Curriculum Development

| Items | Verification Yes/No | Suggestions for Improvement |
|---|------------------------|-----------------------------|
| Steps followed in designing the syllabus and curriculum | Yes. | None. |
| Content of the Curriculum | Yes. | Revision is done |
| Credits allotted/distribution-logic | Yes | It is as per COA guidelines |
| Curriculum update process | Yes. | Updated. |

Curriculum Transaction

| Items | Verification Yes/No | Suggestions for Improvement |
|---|------------------------|---|
| Teaching methods and teaching aids | Yes | None |
| E-learning modules | Yes | None |
| Project work UG/PG | Yes | UG/PG Project work should be encouraged |
| Internal assessment – components–Uniqueness | Yes | NIL. Internal assessments are conducted |
| Student support–remedial coaching | Yes | None |

| Flexibility of Curriculum 1.CBCS 2.Core Syllabus 3. Elective options | Verification Yes/No | Suggestions for Improvement |
|---|------------------------|------------------------------|
| | Yes | None |
| | Yes | None |
| | Yes | NIL. Covered in the syllabus |
| Feed Back | Verification Yes/No | Suggestions for Improvement |
| Feed back from students | Yes | None |
| Feed back from Alumni | Yes | None |

| | | |
|--|-----|------------------------------|
| Feed back from Parents | Yes | None |
| Feedback of Industrial/ Organization representatives | Yes | Feedback should be initiated |

| | | |
|--|---------------------|--|
| Steps were taken on the feedback | Yes | VIL |
| Items | Verification | Suggestions for Improvement |
| | Yes/No | |
| Project Completed/ongoing | Yes | An Industry-school frontier for getting Project consultancy should think of. |
| Seminars/Conferences attended | Yes | More financial support should be provided if possible |
| Papers/Articles/Books published. | Yes | More papers publication should be encouraged. |
| Preparation of E-Learning material/content | Yes | None |
| Acted as resource persons | Yes | None |
| | | |

| | | |
|--|---------------------|---|
| Faculty/Staff Development Programmes | | Suggestions for Improvement |
| Refresher courses | | Industry certificate course can think of. |
| Faculty Development Program | | None |
| HRD Programmes | | None |
| Orientation programs | | None. conducted every year for new comers. |
| Faculty exchange programme | | None |
| Staff training conducted by the university | | None. |
| Staff training conducted by other institutions | | None |
| Summer/Winter schools ,Workshops,etc. | | None |
| HR Policies | | Research policy should be promoted regularly. |
| Event Organized | Verification | Suggestions for Improvement |
| | Yes/NO | |
| International Level | Yes | None |
| National Level | Yes | None |
| State level | Yes | None |

Academic Activities

| Items | Verification Yes/No | Suggestions for Improvement |
|-------------------------------------|---------------------|--|
| Syllabus | Yes. Verified | None |
| ARR (Academic Rules and Regulation) | Yes. | NIL. As per University Guidelines |
| TimeTable | Yes | None |
| Seminar | Yes | None. |
| Webinar | Yes. | None |
| Students Handbook | Yes. | All documents should be compile as handbook for students |
| Course Plan | Yes. | None |
| CR/LR meeting minutes | Yes. | None |
| Staff meeting minutes | Yes | None |
| Dissertation Record(if applicable) | Yes. | should be maintained in the library department. |
| Internship Records(if applicable) | Yes | None. |
| Departmental MOM | Yes. | None. |

Library

| Items | Verification Yes/No | Suggestions for Improvement |
|------------------|---------------------|---|
| Text Books | Yes. | More books should be purchased every year |
| Reference books | Yes. | List of reference books should be given to students |
| Print journal | Yes | None |
| E-journal | Yes | Available |
| Digital Database | Yes | Maintained |
| LMS | Yes | In progress. |
| E-Governance | Yes | None |

Many field visits, site visits are arranged as per curriculum. Guest lectures, expert lectures, RSPs are conducted this year.

Activities of the Department

| Items | Verification Yes/No | Suggestions for Improvement |
|---|---|-----------------------------|
| MoU's signed | Yes | None |
| Guest lectures | Yes | None |
| Conference/Seminar/Workshop conducted | Yes | None. |
| Extension Activity | Yes. Implemented | None |
| Interaction with Industries/ Research centers/ Educational Institutions | Yes. Implemented | None |
| Newsletters/Magazine | Yes | None |
| Field Activity | Yes. Many field visits are conducted | None |
| Internship/Dissertation/Training | Yes | None |
| Placement | Yes. | None |
| NSS Unit | Yes | None |

Audit

| Items | Verification Yes/No | Suggestions for Improvement |
|-------------------------|------------------------|-----------------------------|
| Examination Audit done | Yes | None |
| Finance Audit done | Yes | None |
| E-Governance Audit done | Yes | None |

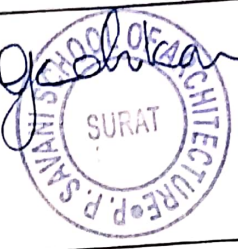
Committee formed

| Items | | Verification Yes/No | Suggestions for Improvement |
|------------------------|------------------------|------------------------|-----------------------------|
| Board of Studies | Maintained | Yes | None |
| Departmental Committee | Committee Available | Yes | None |

| | | | |
|------------------------|------------------|-----|------|
| ST/SC Grievance cell | Available | Yes | None |
| Anti-ragging Committee | Available | Yes | None |
| Cultural Committee | Available | Yes | None |
| | Events Organised | Yes | None |
| Women Development Cell | Available | Yes | None |

Please comment on SWOC Analysis.

| Items | Verification Yes/No | Suggestions for Improvement |
|---------------------------------|---|--|
| Strength | Yes. It is a Professional Course. | None |
| Weakness | Yes. Travelling Time | More accommodation facility for students should be provided. |
| Opportunities | Yes. Can work independently | None |
| Challenges | Yes. To get good number of aspirants due to other colleges nearby | None |
| Innovations of the Department: | Students have designed multiple products & applied for patent. | |
| Future Plans of the Department: | More patents to file in the next year which can motivate more students towards start-up Policy. | |

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| 1. Signature of the Academic Audit Experts | <i>S. Prakash</i> |
| 2. Signature of the Academic Audit Experts | <i>(Pooja)</i> |
| 3. Signature of the Academic Audit Experts | <i>K. Harshad</i> |
| 4. Signature of the Academic Audit Experts | <i>Ashu</i> |
| Signature of the Principal with Seal | <i>M. J. Chavan</i>  |

Overall Suggestions by the Experts

Department library should be set up with good amount of books to encourage reading among students. Department consultancy could be start. Participation in the Industry Research should be promoted.

- Copy to:
1. Registrar
 2. Provost



Institutional Academic Audit Evaluation Form
P P Savani University
School of Architecture

| | |
|-----------------------------|---|
| | 2021-22 |
| Date of Audit | 31/08/2022 |
| 1.Name of Expert: | Ar. Jeet Jainwal |
| Designation of Expert: | Architect & Urban Planner |
| 2.Name of Expert: | Ar. Prashant Manani |
| Designation of Expert: | Architect & Interior Designer |
| Internal Committee Members: | Dr. Anish Kumar Sharma Principal, School of science, PPSU |
| | Dr. Ashish Mathur Professor, School of Physiotherapy, PPSU |

| Mission And Goal | | |
|---|------------------------|-----------------------------|
| Items | Verification Yes/No | Suggestions for Improvement |
| Clarity of Mission and Goals | Yes | None |
| Dissemination of Mission and goals to stakeholders | Yes | None |
| Programme Compatibility with mission | Yes | None |
| Social Relevance and National Development | Yes | Covered in the syllabus |
| Meeting globalization needs and quality dimensions/value orientation/Heritage | Yes | None. |

| | | |
|---|-----|------|
| Whether Administrative Authorities like GC,AC and BOS formed? | Yes | None |
|---|-----|------|

Curriculum Development

| Items | Verification Yes/No | Suggestions for Improvement |
|---|------------------------|---|
| Steps followed in designing the syllabus and curriculum | Yes | None |
| Content of the Curriculum | Yes | Revised. None |
| Credits allotted/distribution-logic | Yes | None. It is as per COA & UGC guidelines |
| Curriculum update process | Yes | None. |

Curriculum Transaction

| Items | Verification Yes/No | Suggestions for Improvement |
|---|------------------------|--|
| Teaching methods and teaching aids | Yes | None |
| E-learning modules | Yes | None |
| Project work UG/PG | No | None |
| Internal assessment – components–Uniqueness | Yes | None. Internal assessments are conducted well. |
| Student support–remedial coaching | Yes. | None |

| Flexibility of Curriculum 1.CBCS 2.Core Syllabus 3. Elective options | Verification Yes/No | Suggestions for Improvement |
|---|-------------------------------|-----------------------------|
| | Yes | None |
| | Yes | None. |
| | Yes. covered in the syllabus. | None |
| Feed Back | Verification Yes/No | Suggestions for Improvement |
| Feed back from students | Yes | None |
| Feed back from Alumni | Yes | None |

| | | |
|---|-----|------|
| Feed back from Parents | Yes | None |
| Feedback of Industrial/ Organization representatives | Yes | None |

| | | |
|--|--------------------------------|--|
| Steps were taken on the feedback | Yes | None |
| Items | Verification Yes/No | Suggestions for Improvement |
| Project Completed/ongoing | Yes | Students & faculties must encouraged to participate in industry projects |
| Seminars/Conferences attended | Yes | should be more in numbers |
| Papers/Articles/Books published. | Yes | Research should be promoted |
| Preparation of E-Learning material/content | Yes | Students should be encouraged to go through MOOC, SWAYAM courses. |
| Acted as resource persons | Yes | None |

| | | |
|--|---|--|
| Faculty/Staff Development Programmes | Suggestions for Improvement | |
| Refresher courses | None | |
| Faculty Development Program | suggestion for more number of FDPs | |
| HRD Programmes | None | |
| Orientation programs | conducted every year in the department for new students | |
| Faculty exchange programme | should initiate | |
| Staff training conducted by the university | None | |
| Staff training conducted by other institutions | None | |
| Summer/Winter schools ,Workshops,etc. | workshops are conducted every year based on curriculum. | |
| HR Policies | | |

| | | |
|------------------------|--------------------------------|--|
| Event Organized | Verification Yes/NO | Suggestions for Improvement |
| International Level | Yes | Participation in International conference & webinar should be initiate |
| National Level | Yes | Encourage students to participate in it |
| State level | Yes | student should participate in intercollege activity. |

| Academic Activities | | |
|---|---------------------|---|
| Items | Verification Yes/No | Suggestions for Improvement |
| Syllabus | Yes | None |
| ARR (Academic Rules and Regulation) | Yes | None |
| Time Table | Yes | None |
| Seminar | Yes | None |
| Webinar | Yes | None |
| Students Handbook | No | None |
| Course Plan | Yes | None.. Well maintained |
| CR/LR meeting minutes | Yes | None. Conducted regularly |
| Staff meeting minutes | Yes | None. |
| Dissertation Record(if applicable) | Yes. | None. All dissertation reports are submitted in the library. |
| Internship Records(if applicable) | Yes | None. Records are maintained in the department. |
| Departmental MOM | No | None |
| Library | | |
| Items | Verification Yes/No | Suggestions for Improvement |
| Text Books | Yes | None. Sufficient number of books are maintained in the library. |
| Reference books | Yes | None |
| Print journal | Yes | None |
| E-journal | Yes | None |
| Digital Database | Yes | None |
| LMS | Yes | None |
| E-Governance | Yes | None |
| <p>Many Guest lectures, workshops (Ceramic & metal), field visits, cultural & sports events are arranged this year.</p> | | |
| Activities of the Department | | |

| Items | Verification Yes/No | Suggestions for Improvement |
|---|------------------------|---|
| MoU's signed | Yes | None |
| Guest lectures | Yes | Nil. Guest lectures are conducted. |
| Conference/Seminar/Workshop conducted | Yes. | None. Ceramic & Metal Workshops are conducted |
| Extension Activity | Yes | Students outreach should be encouraged. |
| Interaction with Industries/ Research centers/ Educational Institutions | Yes | None |
| Newsletters/Magazine | Yes | None |
| Field Activity | Yes | Nil. Field visits are conducted. |
| Internship/Dissertation/Training | Yes | Nil |
| Placement | Yes | Nil |
| NSS Unit | Yes | At university level |

Audit

| Items | Verification Yes/No | Suggestions for Improvement |
|-------------------------|------------------------|-----------------------------|
| Examination Audit done | Yes | None |
| Finance Audit done | Yes | None |
| E-Governance Audit done | Yes | None |

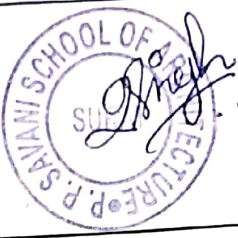
Committee formed

| Items | | Verification Yes/No | Suggestions for Improvement |
|------------------------|--------------------|------------------------|-----------------------------|
| Board of Studies | Data is maintained | Yes | None |
| Departmental Committee | Committee formed | Yes | None. |

| | | | |
|------------------------|------------------|-----|------|
| ST/SC Grievance cell | Available | Yes | None |
| Anti-ragging Committee | Formed | Yes | None |
| Cultural Committee | Available | Yes | None |
| | Events organized | Yes | None |
| Women Development Cell | Available | Yes | None |

Please comment on SWOC Analysis.

| Items | Verification Yes/No | Suggestions for Improvement |
|--|--|---|
| Strength | Yes | None. It is a professional course. |
| Weakness | Yes. | None. |
| Opportunities | Yes | None. All Profession based opportunities are open |
| Challenges | Yes | To develop research attitude among students. |
| | | |
| Innovations of the Department: | M. Plan 1st year is completed successfully. Approval from IPTI for 2020-21 is received. | |
| Future Plans of the Department: | More focus is on the successful completion of course for 1st batch. More industry tie-ups for better placement opportunities. | |

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| 1. Signature of the Academic Audit Experts | <i>Seel-Laximata</i> |
| 2. Signature of the Academic Audit Experts | <i>P. Manani</i> |
| 3. Signature of the Academic Audit Experts | <i>A. S.</i> |
| 4. Signature of the Academic Audit Experts | <i>Ashish</i> |
| Signature of the Principal with Seal |  |

Overall Suggestions by the Experts

One set of final year dissertations should be kept in the department yearwise for students reference. Journals & Magazines also should be in the department. Participation in the International conference should be encouraged.

- Copy to:
1. Registrar
 2. Provost



Institutional Academic Audit Evaluation Form
P P Savani University
School of Architecture

2020-21

Date of Audit

02/12/2021

1. Name of Expert:

Ar. Jayul Pahadiyawala

Designation of Expert:

Architect & Landscape Designer

2. Name of Expert:

Ar. Devika Pahadiyawala

Designation of Expert:

Architect & Interior Designer

Internal Committee Members:

Prof. Hitendra Siddhapura
Principal Universal School of Design, PPSU.

Dr. Nihir Gandhi
Principal School of Homeopathy, PPSU

Mission And Goal

| Items | Verification Yes/No | Suggestions for Improvement |
|---|------------------------|--|
| Clarity of Mission and Goals | Yes | NIL |
| Dissemination of Mission and goals to stakeholders | Yes | NIL |
| Programme Compatibility with mission | Yes | better than before. There is still a scope of small improvement. |
| Social Relevance and National Development | Yes | Very well covered in the syllabus |
| Meeting globalization needs and quality dimensions/value orientation/Heritage | Yes | NIL |

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| | | |
|---|-----|------|
| Whether Administrative Authorities like GC,AC and BOS formed? | Yes | None |
|---|-----|------|

Curriculum Development

| Items | Verification Yes/No | Suggestions for Improvement |
|---|------------------------|-----------------------------------|
| Steps followed in designing the syllabus and curriculum | Yes | None. Boc is available |
| Content of the Curriculum | Yes | Revised. None |
| Credits allotted/distribution-logic | Yes | None. It is as per COA guidelines |
| Curriculum update process | Yes | None |

Curriculum Transaction

| Items | Verification Yes/No | Suggestions for Improvement |
|---|------------------------|--|
| Teaching methods and teaching aids | Yes | More practice sessions should be held to keep faculties updated. |
| E-learning modules | Yes | Relevant E-content should be shared with students |
| Project work UG/PG | Yes | Project Participation in both levels should be think of. |
| Internal assessment – components–Uniqueness | Yes | None. |
| Student support–remedial coaching | Yes. | None |

| Flexibility of Curriculum 1.CBCS 2.Core Syllabus 3. Elective options | Verification | Suggestions for Improvement |
|---|--------------------------|---|
| | Yes/No | |
| | Yes. | CBCS electives are available in the curriculum. |
| | Yes. | As per UGC guidelines |
| Yes. | Covered in the syllabus. | |
| Feed Back | Verification | Suggestions for Improvement |
| | Yes/No | |
| Feed back from students | Yes | should be collected for next year also. |
| Feed back from Alumni | Yes. | First batch is out so alumni feedback should be consider. |

| | | |
|---|------|-----------------------|
| Feed back from Parents | Yes. | NIL |
| Feedback of Industrial/ Organization representatives | Yes. | " should be promoted. |

| | | |
|--|--------------------------------|---|
| Steps were taken on the feedback | = Yes | None. |
| Items | Verification Yes/No | Suggestions for Improvement |
| Project Completed/ongoing | Yes | Participation in Industry Projects should be initiated. |
| Seminars/Conferences attended | Yes | More seminars & conferences should be attend. |
| Papers/Articles/Books published. | Yes. | Number should be more. |
| Preparation of E-Learning material/content | Yes | NIL |
| Acted as resource persons | Yes | Faculties should Publish more Papers in the conferences held Nationally as well as inter university |

| | | |
|--|--------------------------------|---|
| Faculty/Staff Development Programmes | | Suggestions for Improvement |
| Refresher courses | | Should think for Industry based refresher course. |
| Faculty Development Program | | More faculties should attend F.D.P every year |
| HRD Programmes | | NIL |
| Orientation programs | | Conducted every year at department level for students. |
| Faculty exchange programme | | Faculty exchange program should be initiated for department growth. |
| Staff training conducted by the university | | should hold frequently at university level. |
| Staff training conducted by other institutions | | None |
| Summer/Winter schools ,Workshops,etc. | | conducted at department level for SOA students. |
| HR Policies | | |
| Event Organized | Verification Yes/NO | Suggestions for Improvement |
| International Level | Yes. | NIL. Due to Covid. |
| National Level | Yes. | NIL |
| State level | Yes | NIL |

Academic Activities

| Items | Verification Yes/No | Suggestions for Improvement |
|-------------------------------------|---------------------|--------------------------------------|
| Syllabus | Yes. | None |
| ARR (Academic Rules and Regulation) | Yes | None |
| TimeTable | Yes | None |
| Seminar | Yes | More seminars to arrange |
| Webinar | Yes. | Quality Webinars should be attended. |
| Students Handbook | Yes. | Student handbook should be made in. |
| Course Plan | Yes | NIL. (Available) |
| CR/LR meeting minutes | Yes | NIL. (Conducted regularly) |
| Staff meeting minutes | Yes | Maintained |
| Dissertation Record(if applicable) | Yes | Copies are kept in the department. |
| Internship Records(if applicable) | Yes | Available in the department |
| Departmental MOM | Yes | None |

Library

| Items | Verification Yes/No | Suggestions for Improvement |
|------------------|---------------------|--|
| Text Books | Yes | List of books should be shared to students |
| Reference books | Yes. | None |
| Print journal | Yes | Available in the library. |
| E-journal | Yes | None |
| Digital Database | Yes | None |
| LMS | Yes | None |
| E-Governance | Yes | None |

Due to covid offline activities are restricted this year.

Activities of the Department

| Items | Verification Yes/No | Suggestions for Improvement |
|---|------------------------|--|
| MoU's signed | Yes | less due to covid |
| Guest lectures | Yes | Nil |
| Conference/Seminar/Workshop conducted | Yes | Online Seminars are conducted and attended |
| Extension Activity | Yes | None |
| Interaction with Industries/ Research centers/ Educational Institutions | Yes. | less industry visits due to covid |
| Newsletters/Magazine | Yes | At university level |
| Field Activity | Yes | less field activities |
| Internship/Dissertation/Training | Yes. | Online & offline due to covid. |
| Placement | Yes | None |
| NSS Unit | Yes | None. |

Audit

| Items | Verification Yes/No | Suggestions for Improvement |
|-------------------------|------------------------|---|
| Examination Audit done | Yes | at university level |
| Finance Audit done | Yes | at University level |
| E-Governance Audit done | Yes | ERP for admission, attendance, exam is active |


Committee formed

| Items | | Verification Yes/No | Suggestions for Improvement |
|------------------------|-----------|------------------------|-----------------------------|
| Board of Studies | available | Yes | None |
| Departmental Committee | available | Yes | None |

| | | | |
|------------------------|------------------|-----|------|
| ST/SC Grievance cell | Available | Yes | None |
| Anti-ragging Committee | Available | Yes | None |
| Cultural Committee | Available | Yes | None |
| | Events organized | Yes | None |
| Women Development Cell | Available | Yes | None |

Please comment on SWOC Analysis.

| Items | Verification Yes/No | Suggestions for Improvement |
|---------------------------------|--|--------------------------------------|
| Strength | Yes | None. Industry based course |
| Weakness | Yes (travel time) | More accommodation should be made. |
| Opportunities | Yes | Industry competitions for designers. |
| Challenges | Yes. | colleges in nearby vicinity |
| | | |
| Innovations of the Department: | New program, master of Urban Planning is introduced this year. | |
| Future Plans of the Department: | To get regular approval from IPI for M.Plan course. | |

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|--|--|
| 1. Signature of the Academic Audit Experts | <i>P. Jyoti</i> |
| 2. Signature of the Academic Audit Experts | <i>Devika. Sahadipawale</i> |
| 3. Signature of the Academic Audit Experts | <i>[Signature]</i> |
| 4. Signature of the Academic Audit Experts | <i>[Signature]</i> |
| Signature of the Principal with Seal | <i>[Signature]</i>  |

Overall Suggestions by the Experts

Department should purchase more books based on the newly introduced M-Plan course. Reference books list should be shared with students. E-book should be encourage. M-Plan these should be carried out under industry expert.

Copy to:

1. Registrar
2. Provost



Institutional Academic Audit Evaluation Form
P P Savani University
School of Architecture

| | |
|-----------------------------|---|
| | 2019-20 |
| Date of Audit | 30/09/2020 |
| 1.Name of Expert: | Ar. Vivek Patidar |
| Designation of Expert: | Architect & Urban Planner |
| 2.Name of Expert: | Ar. Zankhana Gajjar |
| Designation of Expert: | Architect & Interior Designer |
| Internal Committee Members: | Dr. Kingal Mistry Associate Professor, School of Nursing, PPSU |
| | Dr. Sadafara Pillai Associate Professor, School of Science, PPSU |

| Mission And Goal | | |
|---|------------------------|---|
| Items | Verification Yes/No | Suggestions for Improvement |
| Clarity of Mission and Goals | Yes | None |
| Dissemination of Mission and goals to stakeholders | Yes | Stakeholders involvement should be more |
| Programme Compatibility with mission | Yes | Better program compatibility can be achieved. |
| Social Relevance and National Development | Yes | It is covered in the syllabus |
| Meeting globalization needs and quality dimensions/value orientation/Heritage | Yes | None |

| | | |
|--|-----|-------------------------|
| Whether Administrative Authorities like GC, AC and BOS formed? | Yes | None. BOS is maintained |
|--|-----|-------------------------|

Curriculum Development

| Items | Verification Yes/No | Suggestions for Improvement |
|---|------------------------|--|
| Steps followed in designing the syllabus and curriculum | Yes | Reviewed suggestions of field experts in BOS & AC meetings |
| Content of the Curriculum | Yes | Revision Done |
| Credits allotted/distribution-logic | Yes | As per COA guidelines. |
| Curriculum update process | Yes | Few suggestions in the syllabus are suggested. |

Curriculum Transaction

| Items | Verification Yes/No | Suggestions for Improvement |
|---|------------------------|---|
| Teaching methods and teaching aids | Yes | More subjects should be taught on projectors |
| E-learning modules | Yes | E resources should be kept available through SWAYAM, MOOC & NPTEL etc |
| Project work UG/PG | Yes | Should be encouraged under both levels. (Junior classes & Senior classes) |
| Internal assessment – components – Uniqueness | Yes | None |
| Student support – remedial coaching | Yes | None |

| Flexibility of Curriculum 1. CBCS 2. Core Syllabus 3. Elective options | Verification | Suggestions for Improvement |
|---|-------------------------------|-------------------------------------|
| | Yes/No | |
| | Yes | None |
| | Yes | None |
| Yes | Should be more industry based | |
| Feed Back | Verification | Suggestions for Improvement |
| | Yes/No | |
| Feed back from students | Yes | Suggested feed back from students |
| Feed back from Alumni | Yes | None. (1st batch is not passed out) |

| | | |
|--|-----|---|
| Feed back from Parents | No | Feedback from Parents should be collected |
| Feedback of Industrial/ Organization representatives | Yes | more stakeholders feedback is suggested. |

| | | |
|--|------------------------|--|
| Steps were taken on the feedback | Yes | Syllabus is reviewed. |
| Items | Verification Yes/No | Suggestions for Improvement |
| Project Completed/ongoing | Yes | Suggested department consultancy |
| Seminars/Conferences attended | Yes | More faculties should attend it |
| Papers/Articles/Books published. | Yes | Research Publication should be increased. |
| Preparation of E-Learning material/content | Yes | E learning material should be shared with students. |
| Acted as resource persons | Yes | Faculties should act as a resource person in the seminars & conferences. |

| | |
|--|--|
| Faculty/Staff Development Programmes | Suggestions for Improvement |
| Refresher courses | None. Should start in few years. |
| Faculty Development Program | More FDPs should be attended |
| HRD Programmes | conducted by University |
| Orientation programs | conducted for SOA students in the department. |
| Faculty exchange programme | should be promoted |
| Staff training conducted by the university | conducted by University for new Joiners. |
| Staff training conducted by other institutions | staff should participate in other Institution training programs. |
| Summer/Winter schools ,Workshops,etc. | conducted at department level |
| HR Policies | Faculties appraisal form, LTA, mediclaim policy. is available |

| | | |
|---------------------|------------------------|--|
| Event Organized | Verification Yes/NO | Suggestions for Improvement |
| International Level | No. | Online International level events should be attended. |
| National Level | No. | Department should participate in National level events |
| State level | Yes. | should participate in the Youth festivals conducted by state Universities. |

| Academic Activities | | |
|---|---------------------|--|
| Items | Verification Yes/No | Suggestions for Improvement |
| Syllabus | Yes | Should be more industry oriented |
| ARR (Academic Rules and Regulation) | Yes | None |
| Time Table | Yes. | Available |
| Seminar | Yes | More seminars should be attended |
| Webinar | Yes. | National & International quality webinars should be attended |
| Students Handbook | Yes. | Should be properly prepared. |
| Course Plan | Yes. | None |
| CR/LR meeting minutes | Yes | None |
| Staff meeting minutes | Yes. | None. |
| Dissertation Record(if applicable) | No | Must be maintain after 1st batch passed out. |
| Internship Records(if applicable) | Yes. | It is maintained. |
| Departmental MOM | Yes. | None. |
| Library | | |
| Items | Verification Yes/No | Suggestions for Improvement |
| Text Books | Yes. | Books are available in the library. |
| Reference books | Yes. | List should be shared with students. |
| Print journal | Yes. | Available in the library |
| E-journal | Yes. | More numbers should be subscribed. |
| Digital Database | Yes. | Should be united to deliver effective academics. |
| LMS | Yes | Should be used in academics. |
| E-Governance | Yes. | ERP is available |
| Sports, cultural & Guest lectures on various topics are conducted in the department & University level. | | |
| Activities of the Department | | |

| Items | Verification Yes/No | Suggestions for Improvement |
|---|------------------------|---|
| MoU's signed | Yes. | More MOUs to sign. |
| Guest lectures | Yes | None |
| Conference/Seminar/Workshop conducted | Yes | None |
| Extension Activity | Yes | should be initiated more in scale. |
| Interaction with Industries/ Research centers/ Educational Institutions | Yes | should be promoted |
| Newsletters/Magazine | Yes | More students should contribute in it. |
| Field Activity | Yes | None |
| Internship/Dissertation/Training | Yes. | Good company data base should be kept ready for internship. |
| Placement | Yes. | None |
| NSS Unit | Yes. | None |

Audit

| Items | Verification Yes/No | Suggestions for Improvement |
|-------------------------|------------------------|------------------------------------|
| Examination Audit done | Yes | Exame & results should be on time. |
| Finance Audit done | Yes | At University level |
| E-Governance Audit done | Yes | None |

Committee formed

| Items | | Verification Yes/No | Suggestions for Improvement |
|------------------------|-----------|------------------------|--------------------------------|
| Board of Studies | Available | Yes | Documents should be maintained |
| Departmental Committee | Available | Yes | None. |

| | | | |
|------------------------|------------------|------|---|
| ST/SC Grievance cell | Available | Yes | Cell should be active |
| Anti-ragging Committee | Available | Yes | None |
| Cultural Committee | Available | Yes | Must have active Participation in the program |
| | Events organized | Yes | None |
| Women Development Cell | Available | Yes. | should take care of woman issue |

Please comment on SWOC Analysis.

| Items | Verification Yes/No | Suggestions for Improvement |
|---------------------------------|--|---|
| Strength | Yes. | Should be more industry based. |
| Weakness | Yes. | PPSU transportation should be available to all. |
| Opportunities | Yes. | Can work as entrepreneur |
| Challenges | Yes | Updated software knowledge |
| Innovations of the Department: | Students have created various innovative sculptures during workshops. Set design for Ganpati festival is carried out by SOA. | |
| Future Plans of the Department: | SOA is planning to start M. Plan (Master of Urban Planning) next year. It must be discussed under BOS. | |

| | |
|--|---|
| 1. Signature of the Academic Audit Experts | Virek Patil |
| 2. Signature of the Academic Audit Experts | Jankhane |
| 3. Signature of the Academic Audit Experts | [Signature] |
| 4. Signature of the Academic Audit Experts | [Signature] |
| Signature of the Principal with Seal | [Signature]  |

Overall Suggestions by the Experts

Regular review of syllabus in reference to Industry expectation courses material updation & subject evaluation across semesters should be done. Special efforts should be taken care of in delivering the curriculum in order to create enthusiasm of the students.

Copy to:

1. Registrar
2. Provost



Institutional Academic Audit Evaluation Form
P P Savani University
School of Architecture

| | |
|-----------------------------|---|
| | 2018-19 |
| Date of Audit | 25/06/2019 |
| 1. Name of Expert: | Ar. Pradeep Choksi |
| Designation of Expert: | Architect & Urban Planner |
| 2. Name of Expert: | Ar. Praveen Kapadia |
| Designation of Expert: | Architect |
| Internal Committee Members: | Dr. Hiren Patel Principal, School of Agriculture, PPSU. |
| | Prof. Bhavin Patel Senior faculty, Universal School of Design, PPSU. |

| Mission And Goal | | |
|---|------------------------|---|
| Items | Verification Yes/No | Suggestions for Improvement |
| Clarity of Mission and Goals | Yes | None |
| Dissemination of Mission and goals to stakeholders | Yes | None |
| Programme Compatibility with mission | Yes | Can work on better Program compatibility. |
| Social Relevance and National Development | Yes | None |
| Meeting globalization needs and quality dimensions/value orientation/Heritage | Yes | Covered in the syllabus |

| | | |
|---|-----|------|
| Whether Administrative Authorities like GC,AC and BOS formed? | Yes | None |
|---|-----|------|

Curriculum Development

| Items | Verification Yes/No | Suggestions for Improvement |
|---|------------------------|---------------------------------|
| Steps followed in designing the syllabus and curriculum | Yes | None |
| Content of the Curriculum | Yes | still scope of improvement |
| Credits allotted/distribution-logic | Yes | As per COA guidelines |
| Curriculum update process | Yes | should be more practical based. |

Curriculum Transaction

| Items | Verification Yes/No | Suggestions for Improvement |
|---|------------------------|------------------------------------|
| Teaching methods and teaching aids | Yes | None |
| E-learning modules | Yes | should be shared with the students |
| Project work UG/PG | No | No project work started |
| Internal assessment – components–Uniqueness | Yes | exercises conducted regularly. |
| Student support–remedial coaching | Yes | Implemented |

| Flexibility of Curriculum 1.CBCS 2.Core Syllabus 3. Elective options | Verification Yes/No | Suggestions for Improvement |
|---|------------------------|-----------------------------------|
| | Yes | None |
| | Yes | should be more practical based. |
| | Yes | covered in the syllabus |
| Feed Back | Verification Yes/No | Suggestions for Improvement |
| Feed back from students | Yes | Feedback should be collected |
| Feed back from Alumni | Yes | No Alumni feedback as new course. |

| | | |
|---|------|--------------------------------|
| Feed back from Parents | Yes. | Feedback should be collected. |
| Feedback of Industrial/ Organization representatives | Yes | should have experts feedbacks. |

| | | |
|--|--------------------------------|---|
| Steps were taken on the feedback | Yes | stakeholders feedbacks should be collected in coming years. |
| Items | Verification Yes/No | Suggestions for Improvement |
| Project Completed/ongoing | Yes | Department consultancy can be thought |
| Seminars/Conferences attended | Yes | More number of faculties should attend it |
| Papers/Articles/Books published. | Yes | More articles should be published. |
| Preparation of E-Learning material/content | Yes | E-learning content should be shared with students. |
| Acted as resource persons | Yes | None |
| | | |

| | |
|--|---|
| Faculty/Staff Development Programmes | Suggestions for Improvement |
| Refresher courses | None |
| Faculty Development Program | Faculties should be encouraged for FDP |
| HRD Programmes | Conducted at University level |
| Orientation programs | Conducted for new students in the department |
| Faculty exchange programme | Should be initiated. |
| Staff training conducted by the university | None |
| Staff training conducted by other institutions | None |
| Summer/Winter schools ,Workshops,etc. | Conducted every semester for students |
| HR Policies | Appraisal policy ILTA policy etc. is available. |

| | | |
|------------------------|--------------------------------|---|
| Event Organized | Verification Yes/NO | Suggestions for Improvement |
| International Level | NO | None |
| National Level | Yes | Department should initiate national level participation |
| State level | Yes | Student should participate in youth festival. |

Academic Activities

| Items | Verification Yes/No | Suggestions for Improvement |
|-------------------------------------|---------------------|---|
| Syllabus | Yes | should be industry based |
| ARR (Academic Rules and Regulation) | Yes. | None |
| TimeTable | Yes | None |
| Seminar | Yes | None |
| Webinar | Yes | None |
| Students Handbook | Yes. | None |
| Course Plan | Yes | students should have it |
| CR/LR meeting minutes | Yes | Available |
| Staff meeting minutes | Yes | Available |
| Dissertation Record(if applicable) | No. | No records as fresh course |
| Internship Records(if applicable) | NO | No records as intaship is in next year. |

| | | |
|------------------|-----|-----------|
| Departmental MOM | Yes | Available |
|------------------|-----|-----------|

Library

| Items | Verification Yes/No | Suggestions for Improvement |
|------------------|---------------------|---|
| Text Books | Yes | None |
| Reference books | Yes | should be shared with students |
| Print journal | Yes | None |
| E-journal | Yes | Available in the library |
| Digital Database | Yes | None |
| LMS | Yes | None |
| E-Governance | Yes | wifi is available for students & faculties. |

Workshops, cultural events & guest lectures are organised for students.

Activities of the Department

| Items | Verification Yes/No | Suggestions for Improvement |
|---|------------------------|--|
| MoU's signed | Yes | Keep MOUs active |
| Guest lectures | Yes | More expert sessions to arrange |
| Conference/Seminar/Workshop conducted | Yes | faculties should attend more conferences & seminars. |
| Extension Activity | Yes | should participate in awareness programs. |
| Interaction with Industries/ Research centers/ Educational Institutions | Yes | Industry visits should be frequent. |
| Newsletters/Magazine | Yes | None |
| Field Activity | Yes | None |
| Internship/Dissertation/Training | No | It will come after one year. |
| Placement | No | New course |
| NSS Unit | Yes | University level |

Audit

| Items | Verification Yes/No | Suggestions for Improvement |
|-------------------------|------------------------|-------------------------------|
| Examination Audit done | Yes | conducted at University level |
| Finance Audit done | Yes | University level |
| E-Governance Audit done | Yes | None |

Committee formed

| Items | | Verification Yes/No | Suggestions for Improvement |
|------------------------|-----------|------------------------|-----------------------------|
| Board of Studies | Available | Yes. | None |
| Departmental Committee | Available | Yes | None |

| | | | |
|------------------------|------------------|-----|-----------------------------|
| ST/SC Grievance cell | Available | Yes | None |
| Anti-ragging Committee | Formed | Yes | Should be active |
| Cultural Committee | Formed | Yes | None |
| | Events organized | Yes | None |
| Women Development Cell | Available | Yes | More activities to arrange. |

Please comment on SWOC Analysis.

| Items | Verification Yes/No | Suggestions for Improvement |
|---------------------------------|--|---|
| Strength | Yes. | Keep more focus on Industry demand |
| Weakness | Yes | More Industry tie ups for better exposure to students |
| Opportunities | Yes | Can work independently |
| Challenges | Yes | None |
| | | |
| Innovations of the Department: | It's a creative course. Students should be motivated for innovative ideas and execution on ideas through start up. | |
| Future Plans of the Department: | Sex is planning to start Master of Urban Planning soon. | |

| | |
|--|---|
| 1. Signature of the Academic Audit Experts | <i>P. Bhandarkar</i> |
| 2. Signature of the Academic Audit Experts | <i>P. Kapadia</i> |
| 3. Signature of the Academic Audit Experts | <i>H. Lim</i> |
| 4. Signature of the Academic Audit Experts | <i>[Signature]</i> |
| Signature of the Principal with Seal |  |

Overall Suggestions by the Experts

All students must get industry exposure while learning all subjects. Expert talks should be arranged regularly. Faculty's should be motivated to attend more conferences, seminars & FDPs. More field visits for students should be arranged.

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1. Registrar
 2. Provost